# HEAD PAPER OF THE HOST ORGANIZATION

# ACCEPTANCE LETTER

We, the undersigned NAME OF THE COMPANY, confirm we are willing to host NAME OF THE STUDENT for a traineeship under the Erasmus + scheme , as follows

Planned dates of start and end of the placement period: from \_\_/\_\_/\_\_\_\_ till \_\_/\_\_/\_\_\_\_

- Knowledge, skills and competences to be acquired:

- Detailed programme of the training period:

- Tasks of the trainee:

- Monitoring and evaluation plan:

**We hereby declare that we have tested the candidate’s linguistic capabilities and verified that they are sufficient for the activities of the aforementioned work placement.**

We will guarantee the following facilities :

* accomodation
* canteen
* small salary
* others, specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Name: |  |
| Position: |  |
| Organisation: |  |
| Address: |  |
| Postal Code, City: |  |
| Country: |  |
| E-mail: |  |
| Phone number: |  |
| Date: |  |

Signature of authorised person: ……………………………………………..

Stamp: