



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
I BENEVEN 04	UNIVERSITA' DEGLI STUDI "GIUSTINO FORTUNATO"	Prof. Dr. PAOLO PALUMBO Erasmus Institutional Coordinator E-mail: p.palumbo@unifortunato.eu Viale Delcogliano, 12 – 82100 Benevento E.mai:international@unifortu nato.eu Telefono: 0824 316057 Fax: 0824 351887 Numero Verde: 800 71 95 95	http://www.unifortunato.eu/corso-di-laurea/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Heinrich Heine University Düsseldorf International Office 40204 Düsseldorf Deutschland	D DUSSELD01	Institutional Coordinator: Dr. Anne Gellert (Ms) <input type="checkbox"/> erasmusagreements@hhu.de Departmental Coordinator: Dr. Heike Merten Institute of German and International Party Law and Party Research <input type="checkbox"/> heike.merten@hhu.de <input type="checkbox"/> +49 211 81-15721	Web page: www.hhu.de/erasmus-incomings
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B. Mobility numbers⁴ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching [average duration] Staff Mobility for Training *	
I BENEVEN 04	D DUSSELD 01	042	German and International Party Law and Party Research	1 person x 1 week	1 person x 2 week
D DUSSELD 01	I BENEVEN 04	042	German and International Party Law and Party Research	1 person x 1 week	1 person x 2 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵ Staff Mobility for Teaching [Min. recommended level: B2]
I BENEVEN 04		Italian	English	B2
D DUSSELD01		German	English	B2

D. Additional requirements

The Universities have the infrastructure to welcome students and staff with special needs:

D DUSSELD 01: <http://www.uni-duesseldorf.de/home/shortcuts/BBST> (Univ. Prof. Dr. med. Matthias Franz: matthias.franz@uni-duesseldorf.de)

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D DUSSELD01	April, 15 th (Nomination) July, 15 th (Application)	November, 15 th (Nomination) January, 15 th (Application)
I BENEVEN 04	Deadline for Nomination and Application 30 th of August *C lasses Start and End Date: September 13 th - January 15 th	Deadline for Nomination and Application 30 th of December C lasses Start and End Date: January 30 th - June2 nd

F. Information

1. Grading systems of the institutions

D DUSSELD01: n.a.

I BENEVEN 04

30 cum laude	outstanding
30	excellent
29-28-27	very good to good
26-25-24-23	satisfactory to adequate
22-21 20-19	poor to barely adequate
18	minimum passing grade
<18	fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D DUSSELD01	Ms. Monika Lent-Öztürk (incomings): ✉ exchange-students@hhu.de ☎ +49-211-81-10726	http://www.hhu.de/erasmus-incomings
I BENEVEN 04	Prof. PAOLO PALUMBO E-mail: p.palumbo@unifortunato.eu	http://www.unifortunato.eu/servizi/relazioni-internazionali/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

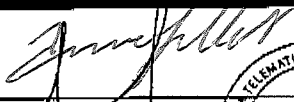
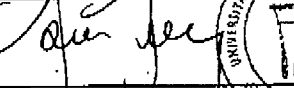

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D DUSSELD01	Ms. Monika Lent-Öztürk (incomings): ✉ exchange-students@hhu.de ☎ +49-211-81-10726 Ms. Sabrina Sandmann (outgoings): ✉ outgoings-europa@hhu.de , ☎ +49-211-81-10220	http://www.hhu.de/erasmus-incomings
I BENEVEN 04	Prof. PAOLO PALUMBO E-mail: p.palumbo@unifortunato.eu	http://www.unifortunato.eu/servizi/relazioni-internazionali/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
D DUSSELD01	Dr. Anne Gellert (Ms) Head of the International Office	11.4.2018	
I BENEVEN 04	Prof. Dott. Paolo Palumbo Erasmus Institutional Coordinator	9-4-2018	 

⁶ Scanned signatures are accepted