



DIMITRIE CANTEMIR  
CHRISTIAN UNIVERSITY

## Erasmus+ Programme

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

### **Inter-institutional agreement 2016-2021** **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the of the credits awarded to students by the partner institution.

#### **A. Information about higher education institutions**

<b>Name of the institution</b>	<b>Erasmus code</b>	<b>Contact details ( address, email, phone)</b>	<b>Website (eg. of the course catalogue)</b>
Dimitrie Cantemir Christian University	RO BUCURES31	<b>Prof.univ.dr. Ramona Mihăilă</b> <b>Vice Rector International Relations</b> Splaiul Unirii, nr.176, Sector 4 Bucuresti, Romania Tel: (0040) (21) 3308490 Fax: (0040) (21) 3308774	<a href="http://www.ucdc.ro">www.ucdc.ro</a>
		<b>Contact Person</b> <b>Erasmus+ Office</b> Erasmus Coordinator Onorina Botezat Universitatea Crestina "Dimitrie Cantemir" Splaiul Unirii, nr.176, Sector 4 Bucuresti, Romania Tel: (0040) (21) 3308490 Fax: (0040) (21) 3308774 E-mail: <a href="mailto:erasmus@ucdc.ro">erasmus@ucdc.ro</a>	<a href="http://erasmus.ucdc.ro/nou/">http://erasmus.ucdc.ro/nou/</a>
<b>UNIVERSITA' DEGLI STUDI "GIUSTINO FORTUNATO"</b>	I BENEVEN 04	<b>Prof. Dr. PAOLO PALUMBO</b> <b>Erasmus Institutional Coordinator</b> E-mail: <a href="mailto:p.palumbo@unifortunato.eu">p.palumbo@unifortunato.eu</a>  Viale Delcogliano, 12 – 82100 Benevento E.mai: <a href="mailto:international@unifortunato.eu">international@unifortunato.eu</a> Telefono: 0824 316057 Fax: 0824 351887 Numero Verde: 800 71 95 95	<a href="http://www.unifortunato.eu/corso-di-laurea/">http://www.unifortunato.eu/corso-di-laurea/</a>

## B. Mobility numbers<sup>1</sup> per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:]*

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I BENEVEN 04		071  04	Engineering  LAW Economy Business Administration (cv: law expert for Corporate, labor and public administ ration; in Economics and Company Management; Tourism Management and Sport	1 <sup>st</sup> cycle, 2 <sup>nd</sup> cycle	2*6=12	0
RO BUCURES31	I BENEVEN 04	345	TOURISM, HOTEL MANAGEMENT	1 <sup>st</sup> cycle, 2 <sup>nd</sup> cycle	6 months x 2 students	
RO BUCURES31	I BENEVEN 04	349	OTHERS BUSINESS STUDIES, MANAGEMENT SCIENCE	1 <sup>st</sup> cycle, 2 <sup>nd</sup> cycle	6 months x 2 students	
RO BUCURES31	I BENEVEN 04	314	ECONOMICS	1 <sup>st</sup> cycle, 2 <sup>nd</sup> cycle	6 months x 2 students	

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

		343	FINANCE, BANKING, INSURANCE	1 <sup>st</sup> cycle, 2 <sup>nd</sup> cycle	6 months x 2 students	
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*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training*
RO BUCURES31	I BENEVEN 04				2 staff x 5 days
I BENEVEN 04	RO BUCURES31				[2 STAFF= 14 days]

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

RO BUCURES31	I BENEVEN 04	English		English B1	English B2
I BENEVEN 04	RO BUCURES31	English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

## D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

**TR ANTALYA 03:** Application documents received after application deadlines will not be accepted. [Link](#) is provided on the first page for further information regarding the admission process and the additional requirements.

Partner Information:

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
RO BUCURES31	1 <sup>st</sup> September, later nominations can be accepted	1 <sup>st</sup> January , later nominations can be accepted
I BENEVEN 04	Deadline for Nomination and Application 30 <sup>th</sup> of August  *C lasses Start and End Date: September 13 <sup>th</sup> - January 15 <sup>th</sup>	Deadline for Nomination and Application 30 <sup>th</sup> of December  C lasses Start and End Date: January 30 <sup>th</sup> - June2 <sup>nd</sup>

*[\* to be adapted in case of trimester system].*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.
4. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the Institution

Partner information about grading system:

30 cum laude	outstanding
30	excellent
29-28-27	very good to good
26-25-24-23	satisfactory to adequate
22-21 20-19	poor to barely adequate
18	minimum passing grade
<18	fail

“DIMITRIE CANTEMIR” CHRISTIAN UNIVERSITY uses 2 types of the knowledge assessment: 1) 10 points scale where the lowest positive mark is 5 (weak); 2) pass/fail system.

In the table below, a mark means the level of knowledge in per cent from the volume of the content defined in a curriculum of a subject.

Mark	Equivalent of the mark in words	Per cent of the required volume of knowledge	ECTS Grade
10	excellent	96- 100	A
9	very well	90 - 95	B
8	well	80-89	C
7	fair	70- 79	D
6	satisfactory	60-69	E
5	weak	50-59	E
4	unsatisfactory	40-49	FX
	bad	30-39	F
2	very bad	20-29	F
1	absolutely bad	0- 19	F

In the assessment of students' knowledge, not only quantitative but also qualitative criteria are applied: The main qualitative assessment criteria are the following:

- integration of theoretical knowledge of a study subject (separate topic) , i.e. understanding, interpretations and evaluation of the relations among separate components of the whole of an investigated phenomenon or a process; conscious mastering of the essential knowledge and concepts of a subject, the level of argumentation and supporting of an answer;
- practical application of the knowledge of a subject, ability to operate them in analysis of practical situations; students' point of view regarding the analyzed teaching material, the existing practice, progressive experience, their evaluation;
- level of formation of abilities and skills of intellectual, professional activities, speed of its performance, precision and efficiency (for the evaluation of the degree of mastering the professional activities).

Additional criteria:

- logic of the students' presentation of an answer, systematic nature of answering, ability to stand for one's opinion;
- culture of expressing thoughts and culture of language;
- self- dependency and originality of reasoning, soundness of knowledge;
- diligence and activity in learning during a semester.

(3) ECTS grading scale:

ECTS Grade	% of successful students	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	20	VERY GOOD - above the average standard but with some errors
C	35	GOOD - generally sound work with a number of notable errors
D	50	SATISFACTORY - fair but with significant shortcomings
	60	SUFFICIENT - performance meets the minimum criteria
	70	FAIL - some more work required before the credit can be awarded
	80	FAIL - considerable further work is required

(4) ECTS credits:

1 full academic year = 60 credits

1 semester 30 credits

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO BUCURES31	<b>Erasmus+ Office</b> Universitatea Crestina "Dimitrie Cantemir" Splaiul Unirii, nr.176, Sector 4 Bucuresti, Romania Tel: (0040) (21) 3308490 Fax: (0040) (21) 3308774 E-mail: <a href="mailto:erasmus@ucdc.ro">erasmus@ucdc.ro</a>	<a href="http://www.ucdc.ro">www.ucdc.ro</a>
I BENEVEN 04	<b>Prof. PAOLO PALUMBO</b> E-mail: <a href="mailto:p.palumbo@unifortuna.to.eu">p.palumbo@unifortuna.to.eu</a>	<a href="http://www.unifortunato.eu/servizi/relazioni-internazionali/">http://www.unifortunato.eu/servizi/relazioni-internazionali/</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO BUCURES31	<b>Erasmus+ Office</b> Universitatea Crestina "Dimitrie Cantemir" Splaiul Unirii, nr.176, Sector 4 Bucuresti, Romania Tel: (0040) (21) 3308490 Fax: (0040) (21) 3308774 E-mail: <a href="mailto:erasmus@ucdc.ro">erasmus@ucdc.ro</a>	<a href="http://www.ucdc.ro">www.ucdc.ro</a>
I BENEVEN 04	<b>Prof. PAOLO PALUMBO</b> E-mail: p.palumbo@unifortunato.eu	<a href="http://www.unifortunato.eu/servizi/relazioni-internazionali/">http://www.unifortunato.eu/servizi/relazioni-internazionali/</a>


#### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO BUCURES31	<b>Erasmus+ Office</b> Universitatea Crestina "Dimitrie Cantemir" Splaiul Unirii, nr.176, Sector 4 Bucuresti, Romania Tel: (0040) (21) 3308490 Fax: (0040) (21) 3308774 E-mail: <a href="mailto:erasmus@ucdc.ro">erasmus@ucdc.ro</a>	<a href="http://www.ucdc.ro">www.ucdc.ro</a>
I BENEVEN 04	<b>Prof. PAOLO PALUMBO</b> E-mail: p.palumbo@unifortuna to.eu	<a href="http://www.unifortunato.eu/servizi/relazioni-internazionali/">http://www.unifortunato.eu/servizi/relazioni-internazionali/</a>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
RO BUCURES31	Prof. Ph.D. Ramona Mihăilă Vice-Rector for International Relations	22.11.2017	
I BENEVEN 04	Prof. Dott. Paolo Palumbo Erasmus Institutional Coordinator	16.11.17	