



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ² (email, phone) | Website (eg. of the course catalogue) |
|---|---------------------|---|--|
| TRANSPORT AND TELECOMMUNICATION INSTITUTE 1 Lomonosova Street, Riga, LV-1019, Republic of Latvia | LV RIGA31 | Erasmus Institutional Coordinator: JURIS KANELS, Acting Rector Tel : +371 67 109 380 Email: Kanelis.J@tsi.lv Head of International Relations ANZELIKA SMAGINA Tel : +371 67 100 598 Email: Smagina.A@tsi.lv Email: Erasmus@tsi.lv Bilateral Agreement Promoter: INETE IELITE Acting Dean of the Faculty of Transport and Logistics Tel : +371 67100617 Email: Ielite.I@tsi.lv | Erasmus+ related information available at: http://www.tsi.lv/en/content/erasmus-0 Information about Study programs available at: http://www.tsi.lv/en/content/study-programmes |
| "Giustino Fortunato" Telematic University, Raffaele Delcogliano, 12 82100 Benevento BN, Itālija | I BENEVEN 04 | Prof. Dr. PAOLO PALUMBO Erasmus Institutional Coordinator E-mail: p.palumbo@unifortunato.eu Viale Delcogliano, 12 - 82100 Benevento E.mail: international@unifortunato.eu Tel.: 0824 316057, 800 71 95 95 Fax: 0824 351887 | Erasmus+ related information available at: http://www.unifortunato.eu/corso-di-laurea/ |

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional):
<http://www.u/s.unesco.org/Education/Pages/International-standard-classification-of-education.aspx>

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|-----------------------------------|-----------------------------------|---|-----------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | Staff Mobility for Training |
| TSI - Transport and Telecommunication Institute | LV RIGA31 | 041 | Transport and Logistics/ Aviation | 2*5 | 2*5 |
| "Giustino Fortunato" Telematic University | I BENEVEN 04 | 041-071 | Transport and Logistics/ Aviation | 2*5 | 2*5 |

C. Recommended language skills

The sending institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level* | |
|---|---------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| TSI - Transport and Telecommunication Institute | LV RIGA31 | English | English | B1 in English | B1 in English |
| "Giustino Fortunato" Telematic University | I BENEVEN 04 | English | English | B1 in English | B1 in English |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]
[Please specify whether the Institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|--|--|
| TSI - Transport and Telecommunication Institute | 1 September | 1 February |
| "Giustino Fortunato" Telematic University | Deadline for Nomination and Application 30th of August *C classes Start and End Date: September 13th - January 15th | Deadline for Nomination and Application 30th of December C classes Start and End Date: January 30th- June 2nd |

* For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within six weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
The agreement will become operative on the date of signature of both universities and shall remain in force for a period until 2021. In case of the termination, a notice of at least one academic year should be sent to the partner university. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

LV RIGA31:

TTI apply both local and ECTS European Credit Transfer System to give transparency to the recognition procedure.

Students' knowledge, skills and attitude in all study programmes are evaluated within 10 points scale. The lowest successful evaluation is 4 points.

| Grade | Meaning | Comments | ECTS grade |
|-------|---------------------|--|------------|
| 10 | with distinction | Knowledge of the student is substantially higher than the estimated normal level | A |
| 9 | excellent | Knowledge of the student is higher than the estimated normal level | A |
| 8 | very good | Knowledge corresponds to the highest expected level | B |
| 7 | good | The student has mastered the subject deeply and with understanding, is progressing within the expected limits, but makes minor mistakes | C |
| 6 | almost good | The student has generally succeeded in the course within the required limits, but he / she is either merely reproducing the knowledge rather than actively using it, or making more substantial mistakes | D |
| 5 | satisfactory | Awarded to students, who are progressing within the limits of their individual abilities, generally are not behind the appropriate age group, but make substantial mistakes and reproduce the facts rather than analyze them | E |
| 4 | almost satisfactory | The very last positive grade. Awarded to students, who do their best but still make grave mistakes and just reproduce most of the relevant material | E/FX |
| 3-1 | unsatisfactory | Marks of different levels for students whose records are below the expected | Fail |

"Giustino Fortunato" Telematic University

| | |
|--------------|--------------------------|
| 30 cum laude | outstanding |
| 30 | excellent |
| 29-28-27 | very good to good |
| 26-25-24-23 | satisfactory to adequate |
| 22-21 20-19 | poor to barely adequate |
| 18 | minimum passing grade |
| <18 | fail |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|--|---|
| TSI – Transport and Telecommunication Institute | Erasmus@tsi.lv, +37167100598 | http://www.pmlp.gov.lv/en/home/services/visas-and-invitations/ |
| "Giustino Fortunato" Telematic University | Prof. PAOLO PALUMBO p.palumbo@unifortunato.eu | http://www.unifortunato.eu/servizi/relazioni-internazionali/ |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|--|---|
| TSI – Transport and Telecommunication Institute | Erasmus@tsi.lv, +37167100598 | https://www.bta.lv/en |
| "Giustino Fortunato" Telematic University | Prof. PAOLO PALUMBO p.palumbo@unifortunato.eu | http://www.unifortunato.eu/servizi/relazioni-internazionali/ |

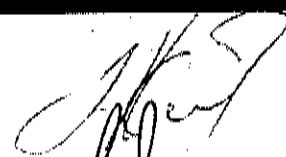
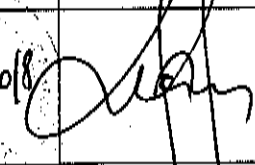
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|--|---|
| TSI – Transport and Telecommunication Institute | Erasmus@tsi.lv, +37167100598 | https://lhome.eu/ |
| "Giustino Fortunato" Telematic University | Prof. PAOLO PALUMBO p.palumbo@unifortunato.eu | http://www.unifortunato.eu/servizi/relazioni-internazionali/ |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁵ |
|---|---|------------|---|
| TSI – Transport and Telecommunication Institute | Acting TTI Rector, Juris Kanels | |  |
| "Giustino Fortunato" Telematic University | Prof. PAOLO PALUMBO, Erasmus Coordinator | 22.10.2018 |  |

⁵ Scanned signatures are accepted